



**TOWN OF SHELTER ISLAND
SHELTER ISLAND
NEW YORK**

**Taylor's Island Preservation and Management Committee
February 8, 2011
Town Hall
Minutes**

Members Present: Co-Chairs P.A.T. Hunt and Richie Surozenski, Keith Clark, Carol Galligan, Kathy Gooding and Town Board Liaison Ed Brown.

Member Excused: Barbara Clark

Member Absent: Michael Laspia

Meeting called to order: 9:04 a.m.

The January 18, 2011 Minutes were accepted by Kathy Gooding and seconded by Co-Chair Richie Surozenski.

Old Business:

Grant:

NYSOPR&HP EPF/HP:

On Thursday, January 18, Kathy Gooding and Co-Chair Hunt met with Teresa Montant regarding accepting her offer to help with the grant documentation. Kathy made copies of all the grant documents Teresa asked for. Teresa encouraged the Committee to go with a general contractor, feeling that would save time and be more convenient. She will also need a copy of the adjusted budget with breakdowns once it's available.

On the list of documentation to submit for the contract, the deadline for which is this Friday, February 12, there were two outstanding items; one was the Opinion of the Municipal Counsel which has been taken care of and the original letter and the subsequent letter which are basically the same, except the subsequent letter has an additional paragraph which improves the letter. The letter was emailed by Laury Dowd to the Commissioner of Parks, through Traci Christian, our NYSOPR&HP Long Island contact.

The only outstanding issue now is electronic payment. Traci Christian has emailed Town Bookkeeper Kathy Sullivan the necessary information to activate electronic payments. Co-Chair Hunt will follow-up with Kathy Sullivan before Friday's deadline.

There will be a meeting later today with Keith Clark and Alfred Kilb, the two contractors who helped prepare Part C, Project Schedule, for the grant application, John Fokine, the engineer who did the drawings of the Cabin, Kathy Gooding and P.A.T. Hunt to adjust the Project Schedule which includes scope, budget and timeframe. This updated information is needed to create a bid package.

Bulkhead/Seawall repair/restoration:

The Committee agreed that Stout Construction should be notified, as soon as possible, about the damage to the caps of the bulkhead, noted in the Committee's minutes of the last meeting, regardless of who does the repair. Town Board Liaison Ed Brown suggested the Committee write a letter to Mark Ketcham documenting the damage. Kathy Gooding offered to help draft the letter to be signed by the Committee Co-Chairs.

Financial Business—January 31, 2011:

Co-Chair Hunt reported: New York Class Account balance is \$80,479.78; Chase Business High Yield Savings Account is \$4, 676.75.

Update on Work Accomplished on Taylor's Island and Future Plans:

Co-Chair P.A.T. Hunt received an email from Teresa Montant, who noted some old ship's wheels she found in Florida, wondering if the Committee would like her to purchase one, as a replacement, for a lighting fixture for the Cabin. The Committee decided more information was needed, perhaps a picture by phone.

New Business:**Meeting date change:**

In November, the Committee meeting date of the 8th is also Election Day so the November meeting will be rescheduled for the 15th.

Taylor's Island Foundation News:**Update on Website and facebook:**

For the month of January our website had 108 visits with 461 page views and to date Taylor's Island has 362 fans on facebook, which is a few more than last month.

Boston Whaler:

The Boston Whaler is looking very good and a winter storage cover has been found, which does cover the engine.

The next meeting date is scheduled for March 8th.

Meeting Adjourned: 9:50 a.m.

Respectfully submitted,

Carol Galligan

Taylor's Island Preservation and Management Committee